



PGTPL Food For Fines Policy

The Library Board of the Plainfield-Guilford Township Public Library may periodically designate a set period of time where non-perishable food items, paper products, personal hygiene products, and cleaning products may be donated in lieu of payment for *overdue* fines owed to the Plainfield-Guilford Township Public Library.

Donations will be accepted to pay overdue fines for materials borrowed directly from the Plainfield-Guilford Township Public Library during the designated period of time.

Donated items shall be valued as follows:

Non-perishable food items	\$1.00 per each packaged item
Paper products, personal hygiene, and cleaning products	\$1.00 per each packaged item

The library will not accept damaged or expired items and reserves the right to decline donations for any reason. For safety reasons, the library will not accept items in glass jars or containers.

Fines owed by Plainfield-Guilford Township Public Library cardholders to other libraries in the Evergreen Indiana system are ineligible.

Fees for interlibrary loan services, lost or damaged materials, processing, collection referrals, replacement cards, or any other non-overdue item fine or fee are ineligible.

Collection will only take place at the main circulation desk at the Plainfield-Guilford Township Public Library located at 1120 Stafford Rd. in Plainfield, Indiana. Items collected are for the benefit of community food banks and food distribution sites located within Guilford Township.

This policy will be reviewed annually by the Plainfield-Guilford Township Library Board of Trustees and its legal counsel.