

Plainfield-Guilford Township Public Library

ANNUAL REPORT 2024

1120 Stafford Rd. Plainfield, IN | 317-839-6602 | plainfieldibrary.net



Imagine. Create. Connect.

BOARD ° TRUSTEES



Montie Manning Library Director



Lori Lee Member



Todd Knowles
President



Liz Giesting Member



Beth Shepperd Vice President



Chad Hauskins Member



Kathy Authenreith Secretary



Julie Zmijewski Treasurer







ABOUT US

"The library strengthens our community by bringing people together, building partnerships, and creating a welcoming space for connection and learning. It truly is the heart of our community."

- Joanna S. Community Liaison

"The Library is an opportunity. It's a chance to help your fellow neighbor; to go above and beyond for a stranger in need. The library allows me to be a better person."

- Michael F. Facility Supervisor

OUR MISSION

To make a difference in people's lives.

OUR CORE VALUES

Attentive

We strive to give our full attention to each patron and their diverse needs.

Forward-Thinking

We are relevant to the lives of our patrons by providing access to a current and diverse collection, a wide variety of resources, and up-todate technology.

Holistic

We see our resources and services through the lens of our patrons' overall experience and their interactions with all aspects of our library.

Passionate

We are unified by our dedication to our work as a knowledgeable, efficient, and adaptable team, and we are committed to providing a welcoming and non-judgmental environment for all.

Responsive

We listen to the changing needs of our patrons and our community with intention and a willingness to help.

OUR VISION

An ever-expanding, boundary pushing, inclusive, indispensable beacon of the community.

OUR STRATEGIC PRIORITIES

- Revolutionize Customer Experience
- Build & Strengthen Community Impact
- Re-Envision Space
- Empower Staff

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Total Members

ALA-MLS Certified 16

Combined Years of Experience

264



EVERGREEN INDIANA

A growing consortium of 133+ libraries in Indiana

12,556
materials sent to other libraries



materials received from other libraries 15,251

PHYSICAL COLLECTION

208,490 total checked out

BOOKS 156,085

AUDIOBOOK/ 5,659

MUSIC CDS

DVD/ 36,218 BLU-RAY

MAGAZINES 3.73

LIBRARY OF 3,518

THINGS

OTHER 3,277

PGTPL ADDED

9,720 NEW ITEMS

To Our Collection

"The **Evergreen system** is an amazing way to get books out into the community! Being able to check out books to various libraries is a huge help in getting books into our patrons' hands!"

- Circulation Services Staff

DIGITAL COLLECTION

148,225

BOOKS 55,220

eAUDIOBOOK 52,337

MOVIES 4,683

SONGS 12,215

eMAGAZINES/ 23,770 NEWSPAPERS

PATRONS & EVENTS

In-Person 862 Programs

Total Library Program Attendees

13,784

Participants 21,764





"I think our passive programs are some of the most meaningful we offer in Children's. The Imagination Hub provides the opportunity for the parents and kids to meaningfully interact and play while working on developmental skills."

- Hope M. Children's Library Assistant

7,405 Library Card Holders

171,804 Visits to the Library

29,307 Reference Transactions

"Through programs, we've seen people make friends with strangers, connect with shared cultural backgrounds, and life experiences. It's really special to facilitate and see people get to know each other better."

- Maureen L.
Youth Services Supervisor

TECHNOLOGY & SERVICES



Meeting Rooms
837 10,127
Meetings Attendees

Public Computers

COMPUTER SESSIONS

25,475

Databases
27 DATABASE
TOTAL USE
55,402

Wifi Uses **72,180**

Print | Copy | Scan | Fax

124,900TOTAL PAGES PRINTED

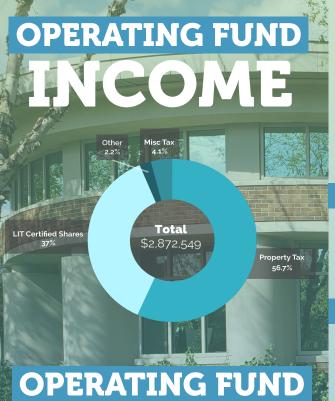
PGTPL To-Go
75 MATERIALS
DELIVERED

Homebound Recipients

34 MATERIALS DELIVERED 1,751

Study Room Uses

2,547



Friends of the Library

Plainfield-Guilford Township

Mission

To support and supplement library programs, with consideration to meeting the needs of the whole community.

Contributions

- Programs for All Ages
- Support for Summer Reading Club
- Book Sales
- Silent Auction
- Garden Tour

EXPENDITURES Capital Outlays 12.7% Other Services & Charges Total alary & Wages \$2,570,972 Employee Benefits "We take a conservative approach when budgeting

for library expenses. As a result, we have a healthy

operating balance that demonstrates we are good

stewards of taxpayer money."

Mark Vickery

President

Mary Ann Hamilton

Vice President

Jasraj Sandhu

Secretary

Sue Walton Treasurer

- Montie Manning

Library Director

ADMIN OUR IMPACT

IMPROVEMENTS FOR ACCESSIBILITY

During construction, efforts were made to enhance the library's space for greater functionality and accessibility, including updates such as more open areas, automatic doors, and wheelchairaccessible public workstations and service desks.

COMMUNITY APPRECIATION DAY

team planned organized a Community Appreciation Day to show gratitude and connect with the local community.

COMMUNITY **LEADERS** PRESENTATION

presentation was hosted for community leaders to showcase the library and its fostering stronger services. connections and a better understanding of what the library offers.

STAFF FEEDBACK

Admin regularly collaborates with library staff to gather feedback on key events, such as the annual staff day, to ensure they meet the needs and expectations of both staff and the community.

Collection & Acquisitions



Technology & Training Services

ENHANCING LIBRARY TECHNOLOGY

Over the past year, the Technology and Training Services (TTS) department has worked to improve library technology, ensuring the smooth operation of computers, printers, and networks across all areas, including the Adult, Children, Teen, and Indiana Rooms.

SUPPORTING DIGITAL INFRASTRUCTURE

TTS configured and maintained both digital and physical signage throughout the library, helping to keep patrons informed. They also assisted in managing the electronic sign outside Stafford Rd., ensuring timely updates for the community.

"In 2024, the first floor of the library was significantly updated. Many public and staff areas now have better data and electrical access, and as a result, the public computer and printing areas look much neater and are more streamlined and

- Laura S. TTS Manager

Circulation Services

WHAT IS CIRCULATION SERVICES?

Circulation Services manages the borrowing and returning of library materials, as well as Evergreen shipping, which allows the library to borrow from and lend to other libraries, making materials easily accessible to the community.

EFFICIENCY IN BOOK CHECKOUT

To speed up the checkout process, staff reorganized the "check-in" stations, bringing them closer to the book returns. This change helps patrons get their books faster, improving overall efficiency.

ONGOING STAFF DEVELOPMENT

Staff enhanced their tech skills through webinars, including those from the state of Indiana, ensuring they stayed informed and prepared to provide excellent service.

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"My favorite part of working at the library is seeing and sharing in the joy of the children as they delight in the activities & experiences we offer. Whether it's an older child proudly completing a project, a toddler gleefully toppling a tower after storytime, or a group of children acting out elaborate scenarios at the playstand, I can't help but smile at how creatively and enthusiastically they approach life."

> - Carolyn L. Youth Program & Outreach Coordinator

Community Engagement and Impact

Youth Services has increased its community involvement through outreach events and partnerships, including wellness resource fair with community organizations. Attendance at Children's increased programs and included special events throughout the year.

Improvement of Play Spaces

The Children's Department has improved play areas by adding a dramatic play stand and story-themed magnets for the new magnet wall, helping kids be more creative and imaginative.

Development of Gross Motor Skills

To help toddlers develop physical skills, the play area now includes hopscotch tiles, river rocks, and liquid floor tiles, making it a fun place to explore and play.

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Reconnecting with Schools

With support from Lael Dubois, District Librarian for Plainfield Schools, Teen Central staff returned to the schools for monthly book clubs and outreach events. Staff attended the school's training day, discussed careers in being a librarian, shared library services with freshman honors classes and the entire 6th grade class, and helped both groups sign up for library cards.

Reimagining Teen Spaces

Joanna (Community Liaison) and Teen Central staff worked together to secure a Duke Energy grant to update the pegboard wall in their teen space. Magnetic metal was added, enabling six activities to be swapped out every two weeks. This update led to 467 documented uses, demonstrating how teens interacted with the space.





Re-envisioning Space: Seed Library & Puzzle Station

Adult Services located a vintage card catalog through Facebook and repurposed it for our expanding seed library. This project blended nostalgia with a practical community resource, adding both charm and utility to the space. The addition of a Puzzle Station added a new resource for patrons who love to do jigsaw puzzles. Patrons can bring in jigsaw puzzles to donate and, in exchange, they can take puzzles with them for free.



Community Impact: Popular Programs & Reading Guides

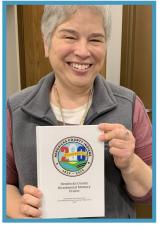
Adult Services strives to offer a wide variety of unique and recurring programs that appeal to a diverse audience. This year's highlights included the ever-popular Books on Tap book club, Military Monday, and the Puzzle Exchange and Race. In an effort to increase our activity in readers' advisory, the department worked together to create bookmarks that function as reading suggestion guides. They feature prominent authors from various genres with books in PGTPL's collection. They have been very popular with patrons!

Indiana Room=

OUR IMPACT

"Helping patrons connect with their families and community is why we love what the Indiana Room offers. We are continually striving to do our best to provide increased access to photographs, records, genealogies, newspapers, and other local history resources."

- Indiana Room Staff



Solving Puzzles, and Bringing the Community Together: A Year in the Indiana Room

As part of the county's 200th anniversary, residents of Hendricks County were asked to share their personal memories, experiences, and reflections. The questions covered a wide range of topics, from school days and sporting events to memorable weather occurrences and the significant changes Hendricks County has seen over the past 50 years.



Adapting and Growing: Staff Meeting the Community's Changing Needs

In the Indiana Room, staff regularly train through genealogy and technology webinars to better assist patrons. They've also updated the space, now featuring the iconic blue wall.

